



Academic Excellence Room Policies

(Updated January 2022)

1. Tutors, CYC staff members, and other students will be treated with respect at all times.
2. Students must be working quietly at all times.
3. Students must raise their hand quietly if they need assistance.
4. Cell phones are permitted for academic purposes only.
5. No food or drinks on or near computer desks.
6. Students must bring in an update of his or her grades weekly. This could be a printout from Powerschool/HomeLink or a CYC Progress Report.
7. Students are responsible for cleaning up after themselves, including pushing in their chairs.

*** Maximum time allowed for each student per day in the AE room is 2 hours.**

Students who fail to follow the rules are subject to the following:

- Verbal Warning/Write Up
- Parental Notification
- Student suspended from Community Youth Center

We strive to create and maintain incredible opportunities for our young members. We also greatly appreciate feedback. Should you have concerns or comments, please contact the Academic Excellence Program Director, Viviana Hernandez, at (925) 671-7070 ext 229 .

Thank you for your cooperation.